



Confirmation of:	<input checked="" type="checkbox"/> Conference	Date Held: 15 Mar 00 8:30 am (Alaska)
	<input type="checkbox"/> Teleconference	Date Issued: 24 Mar 00
	<input type="checkbox"/> Other:	Prepared By: Jacobs Engineering Group Inc.
		Place: Metlakatla, Alaska
Subject: MOU Work Group Meeting		

Participant	Organization	Phone
Benson, Jeff	Metlakatla Indian Community	907-886-4200
Clement, Linda	Metlakatla Indian Community Environmental Committee	907-886-6961
Deering, Robert	U.S. Coast Guard	907-463-2440
Dokoozian, Lyn	Jacobs Engineering Group Inc.	907-563-3322
Elconin, Andrea	U.S. Army Engineer District-Alaska	907-753-5680
Goodenough, Merry	U.S. Coast Guard	510-437-2747
Gunyah, Ed	Bureau of Indian Affairs	907-886-3791
Gysler, Carl	Federal Aviation Administration	907-271-5931
Mandan, Mary	Metlakatla Indian Community	907-886-4200
Meyer, John	Ridolfi Engineers for MIC	907-682-7294
Renk, Russ	Federal Aviation Administration/NISC	907-271-3294
Ridolfi, Callie	Ridolfi Engineers for MIC	206-682-7294
Savage, Chris	Metlakatla Indian Community	907-886-4200
Wellington, Victor	Metlakatla Indian Community Deputy Mayor	907-886-4441

MEETING MINUTES

Action Required By	Agenda Item No.	Discussion
	1.0	This was the MOU Work Group Meeting in Metlakatla
	1.1	The following agenda was proposed: <ol style="list-style-type: none">1. Roll Call2. MOU Goals3. Coordinated Actions4. Schedules5. FAA Operation Plans6. USAED Operation Plans7. USCG Operation Plans8. Action List9. Next Meetings
	2.0	MOU Goals

MOU Work Group MIC	2.1	<p><u>MOU Agreements</u></p> <p>A discussion ensued regarding changes that have occurred within the group. The MOU states that MIC, BIA, USAED, and FAA will share information and resources and coordinate activities to expedite the cleanup. MIC appears to be taking more of a lead/regulatory role in the group. The question was raised as to whether this change should be documented.</p> <p>Benson stated that the group is still working toward a common goal. Wellington (acting mayor) thinks MIC would want to take a lead role. The group discussed a possible review of the agreement and process. Benson handed out copies of the 1998 MOU and supplemental entry by the FAA. Comments should be submitted to Andrea by 14 Apr 00.</p> <p>The question was raised as to how well the current system was working for the community and whether the council is receiving information regarding projects and issues. Benson stated he believes the current MOU process is working well. Wellington said the council is satisfied, and as chairman of the Natural Resources Committee, he is satisfied.</p> <p>Gunyah said this MOU is well known at the highest levels. He thinks funding from Congress is desirable. The MOU is a tool for use in obtaining funding from Congress. Full funding for the ten-year project is needed. Cooperation at the highest levels is necessary to procure funding for the entire project from Washington D.C.</p> <p>Gunyah wants a qualified BIA environmental representative on site. The agencies can help fund this position.</p> <p>Ridolfi believes that most of the funding obtained to date is because the MOU is in place. She made contact with Stevens' and Murkowski's staff regarding funding for the C-3 Plan. Ridolfi suggested that each agency submit a letter supporting the C-3 Plan and the name of a POC. Wellington will deliver the package to Murkowski when the MIC contingent goes to Washington D.C. during Apr 00. Murkowski will add his letter of support and forward the package to Stevens.</p> <p>The MOU agency leads will need to check with their staff on how they can support this.</p> <p>Action:</p> <p>All...Submit comments regarding the MOU and process to Elconin by 14 Apr 00.</p> <p>Benson...Distribute to MOU draft contents for letter of support for C-3 Plan.</p>
	3.0 3.1	<p>Coordinated Actions</p> <p><u>Public Information</u></p> <p>In response to an earlier suggestion, MIC requested that the community newsletter not be posted on the web site. The group was reminded that articles</p>

		<p>for the newsletter shall be submitted to Benson.</p> <p>USAED distributed the draft-final Community Involvement Plan (CIP). Comments shall be forwarded to Dokoozian by 17 March 00.</p> <p>Community interviews have been completed, and no additional interviews are planned. The results of those interviews are summarized in the CIP. USAED provided a copy of the interview notes to Benson during this meeting. Benson asked to review future questions for community interviews before the interviews are conducted. He is concerned with media frenzy and wants to eliminate over-generalized or non-relevant questions.</p> <p>Guysler offered agency assistance: providing experts and others to make presentations, address public concerns, answer questions, and dispense educational information to help public understanding.</p> <p>Benson stated that because the community is diverse, dissemination of information is difficult. Residents often obtain information from the clinic.</p>
	3.2	<p><u>Health Fair</u></p> <p>Three tables have been reserved. If needed, Gloria Booth can provide information regarding the health fair.</p> <p>Benson received positive feedback from the public and the clinic workers after the 1999 Health Fair, particularly regarding USCG's presentation. For the 2000 Health Fair, Deering invited USCG's Marine Safety Division. USAED will advertise agency participation in the health fair via television and mail.</p>
	3.3	<p><u>GIS Mapping</u></p> <p>FAA and USAED are working together to complete the map portion of the GIS. USAED is preparing the Data Management Plan, and FAA is digitizing old aerial maps. Some photographs from 1975, 1985 and 1996 have been identified.</p> <p>FAA will arrange to map the peninsula via satellite after the snow recedes but before leaves appear. A mapping mission was conducted recently; the radar pictures are outstanding but will not be available for one to two years.</p> <p>Sarwas is preparing the content and format for the Data Management Plan. The plan will be completed by 31 Mar 00, after which USAED will seek funding to implement the system. Ridolfi and MIC requested the survey information obtained by USAED in 1998.</p>
USAED	3.4	<p>Action</p> <p>Elconin...Provide MIC with the survey information obtained in 1998.</p> <p><u>Grant Opportunities</u></p> <p>Ridolfi suggested that agencies and MIC coordinate on grant applications. A couple of possibilities are lead-based paint removal R&D and Rhizo remediation studies. Because the community has limited resources to put together</p>

USAED	3.5	<p>presentations and applications for grants it would be nice to coordinate the agencies on these projects. This may provide the community a better chance at getting funding.</p> <p>FAA in D.C. seemed interested to hear about R&D grants available. They appeared amenable to testing some of the ideas for lead paint removal on Annette Island, which may be useful Alaska-wide. MIC could work with FAA on this.</p> <p>The Rhizo project would include the USAED and MIC to get the applications through.</p> <p>Deering said that the USCG needs to check into USCG restrictions on grant requesting. USCG doesn't get grants. Ridolfi suggested that the coordination can include simply stating support for projects to improve chances of obtaining funding. USAED is open to the idea. FUDS program has some limitations on type of projects it can fund (i.e.: lead-based paint – USAED could spend money on this).</p> <p><u>QAPP</u></p> <p>Elconin stated that the purpose of the QAPP is to get a single document that could be used by all agencies in sampling programs. This would result in comparable and quality data format. Dave Hanneman (USAED) is writing the QAPP. Hanneman will incorporate the comments received.</p> <p>FAA would like the QAPP complete for the current work plan. There was discussion as to whether this would hold up FAA field work.</p> <p>Ridolfi: a general comment that was made in the QAPP review– that the data needs to be usable for comparison with the MIC cleanup levels.</p> <p>Elconin...Talk to Beyette regarding FAA investigation schedules and need for QAPP before commencing.</p>
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	4.0	<p>Schedules</p> <p>Benson would like a field schedule from the agencies. There are many in the community who are interested in jobs. The community would like to see possible hire dates. Many are involved in the herring fishery which can begin anywhere from end of March to first half of April, which is also beginning of normal construction season.</p> <p>USAED plans to mobilize 10 July 00, and work for two to three months.</p> <p>For requests for local labor, go to Benson. Benson will send the request to TERO. Benson has list of who has hazmat cards.</p> <p>Okay to advertise on MIC TV and to use flyers.</p>
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MOU		<p>FAA: RI has a soft date of 22 May 00 for mobilization. The tower removal is being planned and the Statement of Work is being prepared. Demo will be done this summer. Also, the debris removal is planned, but the date is not set yet. The work plan must be reviewed first.</p> <p>Benson requested that comments be sent to him concerning work plans, grants, contracts etc.</p> <p>Jacobs is arranging for an archaeological subcontractor to come around the week of 27 March 00. They will do a SHPO review of several of the facilities (Glide slope building, Air traffic control tower). These are two of the buildings on the list for demolition, so some of the SHPO review documentation needs to be done first.</p> <p>No resolution has been made as to what was happening with the air traffic control tower.</p> <p>USAED stated that last September the FAA had tasked them to look at the Glide Slope building and the control tower in order to fulfill the MOA. Just because it is getting documented does not mean it will definitely get demolished.</p> <p>Gunyah (BIA) is interested in FAA schedule for lead-based paint removal. He will use the same contractors.</p> <p>Action:</p> <p>All...Send work schedule and articles (to Benson) with next newsletter submittal by Tuesday, 21 March, 2000.</p>
	<p>5.0</p> <p>5.1</p>	<p>FAA Operation Plans</p> <p><u>Technical Support</u></p> <p>FAA is assisting Benson in developing job descriptions for technical support. Benson is still working on the approach for the type of needs MIC has and will develop the scope and needs assessment.</p>
		<p>Gunyah says that the funding that each agency provides should support a person(s) to respond to questions and needs in a timely manner. He says that agencies should fund the technical support for MIC in Metlakatla.</p> <p>Currently, Benson says he has not had enough technical work for a full time person.</p> <p>Deering (USCG) says he believes that it would be difficult to get USCG approval to fund a position due to legal and resource restrictions. However, it would be possible for the agency (MIC) to bill them equally for time spent in document review.</p>
	<p>6.0</p> <p>6.1</p>	<p>USAED Operations</p> <p><u>Quarry Area Schedule</u></p> <p>USAED will need to use the quarry and decon pad on an intermittent basis</p>

MIC/BIA	6.2	<p>starting 10 July 00 for a couple of months. They will be doing some pipeline work and will have some fuel-related waste and water. They are willing to work out schedules to share the area with other agencies. FAA will want to use it this summer as well.</p> <p>MIC – Benson is concerned with draining the water from the pad. Benson will provide notice for no dumping or target practice. MIC will take control after the summer.</p> <p><u>Hospital Area</u></p> <p>Culvert: There used to be a culvert; it collapsed and the tide took it out.</p> <p>Bridge: Benson stated that he doesn't think that it needs to be a complex design. Another culvert can be put in to allow for foot and small equipment access.</p> <p>The FAA doesn't have enough funding for a full-blown bridge design. They could do a 30% design. FAA could support MIC in putting in a culvert quickly: possibly leave in place.</p> <p>Fisheries studies show that Colby Creek flows between 3-15 cu. ft/min.</p> <p>USAED stated that they would like to take a rubber tire backhoe and other smaller vehicles in.</p> <p>Gunyah will assist Benson in reviewing needs for crossing Colby Creek.</p> <p>Action:</p> <p>Benson/Gunyah...Discuss needs for Colby Creek bridge or culvert with Gysler.</p>
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	7.0	<p>USCG</p> <p>Deering will confirm which of the five ASTs MIC wants. Four of the ASTs were used by USCG, but none appear to be currently in use. USCG is willing to remove some or all of the tanks, some of which are valuable.</p> <p>USCG will distribute the draft preliminary assessment (PA) report by 1 Apr 00. There were no surprises in the findings; there were a few low-level hits. Found a few drums from the U.S. Navy at a number of sites. There are quite a few at the big debris pile next to USCG quarters building. Because they are buried in the debris, it is difficult to tell whether they are empty or not.</p> <p>Site 33B also has Navy drums. The liquid in them is probably water. The drums are identified and the locations are noted. There are probably 12-20 drums total.</p> <p>Found low levels of PCBs in the paints in the hangar (<1 ppm). FAA had raised this question earlier. This was not a surprise either, but it hadn't been confirmed. There were two different samples taken.</p> <p>USCG has collected a lot of GPS data points. These will be provided to Regan</p>
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USCG MIC		<p>Sarwas, USAED for GIS.</p> <p>USCG did send divers around the main dock to look for items as part of the pipeline removal. There were some batteries that were identified, disposed of and documented.</p> <p>The USAED did an underwater survey to investigate reports of UXO in Tamgas Harbor. Did not find anything. Elconin is waiting on the report. She will distribute the report when she receives it. This would alleviate any community concerns surrounding fishing in the area.</p> <p>USCG stated that during the PA, they found a number of sample points that were put there by Jacobs or USAED. They shot GPS on those points.</p> <p>There are some questions regarding the water quality in the lake behind the USCG quarters. Need to find out where the septic from the quarters drain.</p> <p>CH2MHill will talk to Jacobs about the sample points and sharing information. CH2MHill POC Colleen Burgh (276-6833 ext. 277).</p> <p>Ethyl Leask, Realty Office has some area drawings for review for anyone interested.</p> <p>Action:</p> <p>Deering...Prepare a letter to Benson, outlining removal plans for USCG tanks.</p> <p>Benson...Inform USCG regarding which ASTs MIC wants.</p>
USAED		Elconin...Distribute UXO report.
	8.0	<p>Action List</p> <p>Refer to Action List.</p> <p>Ongoing Action List</p> <p>Refer to Ongoing Action List.</p>
USAED	9.0	<p>Teleconference/Meeting Schedule</p> <p>The next teleconference is scheduled for Tuesday, 28 Mar 00, at 1:30 pm (Alaska).</p> <p>Action:</p> <p>Jacobs...Email the agenda to participants on 24 Mar 00.</p>
		Meeting adjourned at 2:00 pm (Alaska)